VIS @betterworld lab Experimental Education Institution - Handbook
臺北市 VIS 世界改造實驗室 實驗教育機構 - 學生手冊

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Introduction

The handbook provides VIS students and parents with information about our establishment, philosophy, goals, learning plans, and other academic and administrative matters, which is required to understand VIS.

介紹

這本學生手冊提供 VIS 的學生及家長有關於 VIS 的成立、理念、目標、學習規劃及其他教務、行政相關事項，以期學生及家長對 VIS 達到應有的瞭解。

VIS Introduction / 介紹

Founded in 2019, VIS, the experimental education institution in Taipei, a metropolis rich in humanities, was at that time a dream realization of several enthusiastic educators. It mainly concerns the founders that the current education situation in which most students and parents find learning hard and frustrating and that many students are helpless, disappointed, and bored in traditional schooling. However, VIS believes learning can be interesting and profound. Moreover, through fun and practical experiences in an innovative and creative environment, students can take ownership of their learning. VIS was established for leaders and innovators in the next generation. We bring their focus to global affairs, and prepare them for world's top universities.

VIS 創始於 2019 年，當時幾位充滿熱誠的教育家實現了在臺北，這個人文薈萃的大都市，建立實驗教育機構的夢想。主要是有感於當前的教育現況，學生與家長大多覺得學習是辛苦、沮喪的，也由於這樣的思維，我們看到許多學生在傳統學習的歷程中充滿無助、失望及無趣。然而，我們相信學習不只可以有趣、深入，更可在充滿樂趣且實際體驗親自操作的歷程中，使學生成為學習的主人，在創新且充滿創意的學習場域中學習成長。VIS 成立宗旨是為了培養下一代的領導者和創新者，引領他們關注全球事務，並協助其進入世界一流大學做好準備。

VIS Introduction / 介紹

Our courses cover a wealth of choices to motivate students, encourage them to explore their own interests, build their capabilities and strengths, as well as finding out the suitable subjects and fields. VIS is honored to hire talented and passionate instructors to stimulate students' curiosity and motivation, so that they can discover their personal highlights and achieve their individual goals. We are also authorized and recognized by the College Board in the US and the Partner Schools Global Network (PSGN) collaborated with British Council, to provide students a series of AP (Advanced Placement) courses and multiple electives to choose from. The AP program can be a bridge to universities around the world.

我們的學術課程提供了豐富多樣的選擇，激勵學生的學習動機，從而探索自己的興趣、能力專長以及適合自己的學科及領域。VIS 很榮幸能聘請到有才華，熱情洋溢的教育者來激發學生們的求知慾及學習動力，讓學生在學習的過程中，發掘自我特質，找到個人亮點，追尋屬於自己的專屬成就。我們也受到美國大學理事會（The College Board）和英國文化協會全球夥伴學校聯盟（PSGN）的授權認可，學生可從一系列的 AP 大學先修課程（Advanced Placement Course）和多元選修課程中選擇，藉此順利銜接世界各地的大學。

History
歷史

VIS was founded by WICEA-betterworld lab. It is an international experimental education institution dedicated to providing highly intelligent and motivated students a global education environment.

VIS 由社團法人萬向國際文教協會（WICEA-betterworld lab）創立，是一所國際實驗教育機構，致力於為敏而好學和努力上進的學生提供全球化教育環境。

For profoundness and more insight, students are required to work with their own hands, think with their own mind, and search for appropriate solutions. When learning is combined with the actual environment and experience, students will have a chance to take ownership of their learning, and learning will naturally become interesting and practical. Adhering to this philosophy, we believe students can start from where they are located, cultivate their rational thinking and build a global-wide perspective, and finally be able to develop global competence. We believe that by guiding students to actively participate in class, promoting critical thinking, encouraging them to identify new problems and explore alternative solution, they will be motivated to further explore and develop their own potential.

學習的深化需要透過學生動手操作、自己思考、探詢適當的方式，當學習與學生所處的環境與經驗結合，學生將成為自己學習的主人，而學習就自然而然成為有趣且實用的。秉持如此的理念，我們相信由學生所處的環境出發，讓其具備理性思辨及開拓的全球視野，將能養成具備世界公民素養的人，我們相信通過引導學生積極參與課堂活動，培養批判性思維，並鼓勵面對新問題，探索新路徑，可以增進他們的學習。從而激勵他們進一步探索思考， 進而開發自身的潛能。

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Founding Philosophy and Common Goals
創辦理念以及共同目標

Philosophy and Goals / 理念宗旨

The philosophy and goals of VIS is to provide students with global education, to prepare them for their future studies and life, and to cultivate critical thinking, communication skills and teamwork ability.
VIS的理念宗旨是為學生提供全球教育，引領同學為他們未來的升學及人生做好準備，同時在學習的過程中培養批判性思維、對話溝通以及團隊合作能力。

VIS Vision / VIS願景

The school's vision is to guide each student to motivate themselves and achieve the goal through problem-oriented/project-based learning (PBL) and learner-centered teaching approach.
VIS 的願景是通過問題導向 / 專案式學習（PBL）和以學習者為中心的教學方法，引導每位學生找到學習動機與學習成就。

Our Philosophy / 辦學理念

Core Concepts / 教育理念

在地認同 - Local Identity
理性批判 - Critical Thinking
全球視野 - International Mindedness
同理尊重 - Empathy and Respect
行動實踐 - Practical Action

Our Philosophy / 辦學理念

Principles of Teaching Approaches / 教學設計原理

The principles of VIS teaching approaches are focused on "Individualized Learning", "Connection to the Adults", "Development of General Skills" and "Teacher as Designer". These four principles directly address the students' needs and prepare them for adulthood. Furthermore, these four principles require students to solve problems through cooperation. With group learning experience, learners can effectively acquire problem-solving methods and share their thoughts. These learning models are no longer implemented regularly in other schools. The concepts extend to all aspects of VIS campus life and are represented by all aspects, including small class teaching, facilities open to all, customized learning, comprehensive and diverse courses, project-based learning, the students' exhibition, and sufficient preparation time for the faculty to plan and prepare lessons on working days.

VIS 的教育設計原理著重於『個別化學習』、『連接成人世界』、『通識能力的發展』和『老師為設計者』。這四項原則直接針對學生的需求，為他們進入成人世界做準備。再者，這四項原理需要學生透過各種合作式的互動來解決學習問題，藉由小組學習的歷程，學習者之間可以有效的學習問題解決方法，並分享彼此的學習心得。這些是現今其他學校已經不再規律執行的學習模式，這些設計理念延伸到 VIS 生活的各個方面：小班制的課堂、開放式的設施、通過諮詢進行的個別化學習、綜合多樣性的課程、專案式的學習、學生的成果發表以及在工作日為教師團隊提供充足的教案規劃備課時間。

Our Philosophy / 辦學理念

Each teaching approach is explained as follows / 每項教學設計原理說明如下:

Individualized Learning / 個別化學習

Observing the students can help VIS teachers better understand the students. The teachers are committed to a learner-centered teaching approach and provide support as well as challenge to students. Through project-based learning, students can pursue new exploration, and constantly reflect on their own learning and growth. VIS also provides support in all aspects to students with special needs. Every VIS student can schedule regular one on one meetings with the college counselor and counseling teacher for joining focus groups, seeking academic support, and making their future plan.

VIS 老師們透過觀察了解學生，並致力於以學習者為中心的教學方法，從而給予學生支持以及挑戰。通過專案學習，學生可以追求自己探索新事物的熱情，並不斷反思自己的學習和成長。VIS 對於有特殊需求的學生提供各方面支持，每位 VIS 學生都可以和升學顧問及輔導老師，定期以建立團體、輔助學業以及規劃未來等目的個別晤談。

Connect to the Adults / 連接成人世界

VIS students, through field trips, community services, and consultation with experts from outside the school, may connect their study in class with the world off-campus. The students regularly exhibit their creations in the professional exhibition space. The VIS facility has a unique "workplace" atmosphere similar to the real world. There are seminar rooms, group learning classrooms, project areas, the fully equipped maker space, extensive wireless laptops, and the public area displaying artworks and student works.

VIS 學生通過 VIS 外教學、社區服務以及與 VIS 外專家業師諮詢，將他們的研究與 VIS 以外的世界聯結起來。學生們定期創作作品，並在專業場域展示作品。VIS 設施本身具有獨特的「工作場域」氛圍，設有附透視窗的研討室、小組學習教室和項目區域、完整配備的創客工作室、普及的無線筆記型電腦以及展示藝術品和學生作品的公共區域。

Development of General Skills / 通識能力的發展

All VIS students follow a rigorous curriculum. This is to lay the foundation for future success in university application and career. VIS has clearly stated the general expectations for all students academically. We also hope that students will enrich their knowledge, abilities, and skills. The students are expected to learn how to integrate body, mind and their course subjects. Evaluation is based on performance-- all students need to initiate their own projects, solve problems, present the survey results to communities, and complete personal digital learning profiles. Teachers use various approaches to guide different learners and let them understand the value of collaboration with students from different backgrounds.

所有 VIS 學生都遵循嚴謹的課程，為申請大學以及未來工作成就奠定成功的基礎。VIS 明確表達了對學習的普遍期望，希望學生充實知識能力與技能，學會如何將身心及學科融合。評估是基於績效的：所有學生都需要開發專案，解決問題，向社區小組展示調查結果，並完成個人的數位學習歷程檔案。教師採用不同的方法來帶領不同的學習者，並讓學生了解與來自背景各異的學生一起工作的價值。

Our Philosophy / 辦學理念

Teacher as Designer / 老師為設計者

VIS teachers are course designers. They work as an interdisciplinary team and design the courses they involved together. They are members of staff meetings and action groups responsible for solving various problems, as well as important decision makers in curriculum evaluation, professional development, recruitment and other important areas of the school. VIS respects teachers and gives the team sufficient planning time to design comprehensive projects, common evaluation criteria and shared ceremonies, where all students can show and introduce their project progress and research results to all.

VIS 老師是課程設計者，他們在跨學科團隊中設計他們所教授的課程。他們是負責解決各項問題的員工會議成員和行動小組，以及參與有關課程評估，專業發展，招聘和學校其他重要領域的重要決策者。VIS 尊重教師，給予教學團隊充足的計劃時間來設計綜合專案、共同的評估準則和共同的儀式，使所有學生都可以藉此展示介紹自己的項目進度及研究成果。

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The Goal of All-aspect Learning

全方位學習的目標

Knowledge Goals/知識目標

Cultivate language skills, including fluency in English listening, speaking, reading and writing.
培養語言能力，包括流利的聽、説、讀和寫英語的能力。

Master all subjects, obtain future academic achievements.
盡其所能，掌握所有科目，以取得未來的學術成就。

Cultivate independent and creative thinking, and take responsibility for one's own academic progress.
培養獨立思考和創造性思考的能力，並為自己的學業進度承擔責任。

The Goal of All-aspect Learning / 全方位學習的目標

Social Goals / 社會目標

Establish personal value and self-identity.
建立個人價值、自我認同。

We start with topics most relevant to the high school lifestyle and surroundings of our students, with our approach from micro-level to macro-level, and individuals to societies, gradually build a global vision and citizenship amongst our students. In the beginning, we encourage students' understanding of the city and country they live in, where they can develop clear and critical thinking, and open-mindedness to respect and appreciate the different cultures and point of views around the world. In the end, we hope that the education we provide can eventually inspire innovative thinking and actions that will engender positive societal transformation.

由學生所處的環境出發，對應高中生所面臨的成長議題和生活方式，採取由小到大、由自己到他人的思路，讓學生具備理性思辨、全球視野及世界公民的素養，促使學生認同自己所處的城市、國家，能有更清晰的思辨判斷能力、包容各種不同文化與觀點的能力，拓展學生對世界的認知和看法，甚至更進一 步具備影響人類未來的思維與行動，促使社會深層結構的轉變。

The Core Beliefs of PBL Program
PBL專案的核心信念

Opinions and Intentions / 意見與意向

The purpose of the PBL program is to incorporate the opinions from students, parents and communities in the design of the educational experience.

PBL專案的宗旨是在教育體驗的設計中納入學生、家長和團體的意見及看法。

Fairness and Diversity / 公平與多元化

PBL program focuses on a wide range of perspectives, including skills, knowledge, content and products. It aims to encourage all students to engage in meaningful works and challenges.

PBL專案著重於廣泛的觀點：技能、知識、內容和產品，其宗旨是為鼓勵所有學生去從事有意義的工作和挑戰。

Reflective Practice / 反思性實踐

The purpose of the PBL program is to cultivate meaningful practice.

PBL專案的宗旨是為了培養有意義的實踐。

Enthusiasm / 熱情

The purpose of the PBL program is to explore the interests and enthusiasm of students and teachers.

PBL專案的宗旨在發掘探索學生和老師的興趣和熱情。

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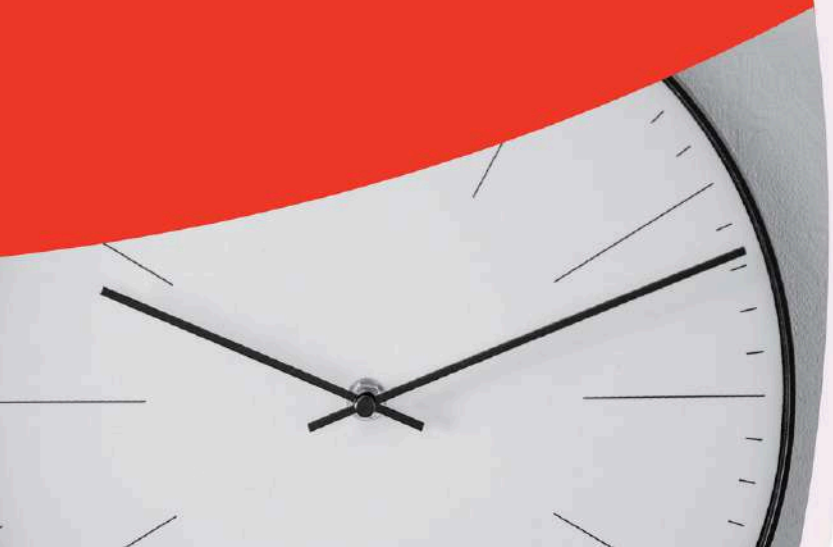
Campus Information

VIS 相關資訊



Timetable / 作息時間表

Office hours / 上班時間：Monday to Friday　8:00 - 17:00

To make a non-office hour appointments, please call the office for assistance. Junior High Section Phone Number: (02) 2377-5297
非上班時間的面談可以致電辦公室安排。國中部電話：（02）2377-5297

Office Hours: Monday to Friday, 8:00 to 17:00.
辦公時間：週一至週五，上午 8:00 至下午 17:00。
For appointments outside office hours, please contact the office in advance.
如需安排非辦公時間之會談，請事先聯繫辦公室。
The campus gate is open from 8:00 to 17:00.
教學場域大門每日於上午 8:00 開放，學生應於下午 17:00 前離校。
School begins at 8:30 and ends at 15:50, Monday through Friday.
週一至週五，上課時間為上午 8:30，放學時間為下午 15:50。
Help Desk and Club Activities begin at 16:00 and end at 17:00.
課後輔導與社團活動時間為下午 16:00 至 17:00。

Campus Information / VIS 相關資訊

Student Group Insurance / 學生團體保險

In accordance with the regulations of the Department of Education of Taipei City Government, VIS should enroll students in "Student Group Insurance". The fee will be charged in the additional fee. Parents must sign and confirm on the "Student Group Insurance – Notice of Parents".

VIS 依照臺北市政府教育局規定辦理「學生團體保險」，此筆費用會於代收代辦費中收取。請家長務必於「學生團體保險家長通知書」上簽名確認。

Public Liability Insurance / 公共意外責任保險

In order to ensure the safety of the campus, the Ministry of Education and other relevant agencies have specially organized a "Public Liability Insurance" for schools, combined with the original "Student Group Insurance" to provide more comprehensive and complete protection for everyone in the VIS premises.
Public liability insurance provides coverage for each bodily injury with the amount of 4 million NTD, and the total maximum compensation amount during the insurance period is 600 million NTD.

為保障教學場域的安全，教育部等相關政府機關特舉辦學校「公共意外責任保險」，結合原有的「學生團體保險」提供於VIS教學場域內的每位人員擁有更周延及完善的保障。公共意外責任保險承保範圍：每一個人體傷責任保額為4百萬元，保險期間內之最高賠償金額合計為6億元。

Campus Information / VIS 相關資訊

Emergency shutdown / 緊急關閉

In the event of a natural disaster (such as a typhoon), the Taipei City Government will announce a "typhoon holiday", and VIS will follow the procedures to close the campus and office.

如有天然災害（如颱風），臺北市政府發布公告「停止上班上課」，VIS 將依循辦理停班停課。

Fire Drill / 消防演習

The VIS teaching facilities have passed the fire safety inspection conducted by the Taipei City Fire Department and undergo regular inspections annually. As the Junior High School teaching facilities are located on the campus of Taipei Municipal Minzu Experimental Junior High School, the Junior High School will follow and participate in Minzu's fire drill plans.

VIS 教學場域通過臺北市政府消防局消防安全檢查合格，每年皆會定期實施檢查。國中部教學場域位於民族實驗國中，將依循及配合民族消防演練計畫。

Campus Information / VIS 相關資訊

Lunch / 午餐

Lunch is available in VIS and students can place monthly order with the administrative office. The fee is refundable on the day of student's leave if the student informs the administrative office before 3pm the day before the leave. Refund will be made at the end of the semester. No refund can be made if leave is applied in short notice.

VIS 提供午餐訂購，學生可每月向行政處確認是否訂餐，以月為單位訂餐；如學生於請假前一日下午 3 點前知會行政處，請假當日餐費將會於學期末返還；如臨時請假，餐費則無法退還。

A microwave oven is available in VIS. The student can bring lunch here and reheat it in a microwave-safe container.

VIS 提供微波爐，學生可自行攜帶午餐，盛裝於可微波的容器內加熱。

Campus Information / 教學場域相關資訊

Mobile Phone Policy / 手機使用政策

Students are allowed to bring mobile phones to school. Upon arrival, students must submit their phones to their Homeroom Teacher. Mobile phones may not be used during class time.

If parents need to contact a student during school hours due to an emergency or urgent matter, please call the Junior High Section through the main school number at (02) 2377-5297, or contact the school through Line@. Administrative staff will assist parents accordingly. If a student has an emergency or special situation and needs to contact their parents, the student may go to the office and ask to use the school phone.

Tablets and laptops may only be used in class under the teacher's instruction. If a student uses a device inappropriately or without permission, the following procedures will apply: 3C Policy

學生可攜帶手機至 VIS，課程進行中不得使用手機，如未經允許使用手機，老師或教職員將會代為保管。家長於課程期間如有緊急要事聯繫學生，可致電 VIS（02）2377-5297，將會有行政同仁協助家長。學生如有緊急或特殊情況，也可使用 VIS 電話與家長聯繫。平板電腦及筆記型電腦僅可在教師指示下於課堂中使用。若學生未經許可或以不當方式使用電子設備，將依下列程序處理：國中部 3C 規範

Admission
入學

Students applicable for enrollment / 招生對象

- Elementary school: Fifth and sixth-grade graduating students. This institution reserves the right to enroll less and more students than expected.

國小部：國民小學五、六年級應屆學生。本機構保留不足額錄取及增額錄取之權利。

- Junior high school: elementary school graduated (including fresh graduates, current G7 to G9) or equivalent.

This institution reserves the right to enroll less and more students than expected.

國中部：國民小學畢業（含應屆畢業、現就讀國中一、二、三）或具同等學力者。 本機構保留不足額錄取及增額錄取之權利。

- Senior high school: junior high school graduated (including fresh graduates, current G10 to G11) or equivalent

This institution reserves the right to enroll less and more students than expected.

高中部：國民中學畢業（含應屆畢業、現就讀高一）或具同等學力者，不限年齡。 本機構保留不足額錄取及增額錄取之權利。

Requirements for admission / 入學申請規定事項

- Deadline for application: from now on and will be closed when fully registered.

報名截止日期 : 即日起，額滿為止。

- Application method: online registration.

報名方式 : 採網路線上報名。

Admission / 入學

STEP 1: Application / 申請流程

- Submit Application Form & Required Documents / 提交入學申請書及審查資料
- Attend an Information Session / 參加新生入學說明會
- Assessment & Interview / 綜合評估與面談
- Admission Decisions / 錄取決定

VIS Information Sessions are held periodically. Please scan the QR codes below or visit VIS's official website, Facebook page, or LINE official account for more information.

VIS 定期舉辦新生入學說明會。請掃描下方 QR code 或透過 VIS 的官方網站、Facebook 頁面、LINE 官方帳號了解相關資訊。

Line@ **Facebook** **Instagram** **VIS email**

Admission / 入學

Admission Acceptance and Registration / 錄取公告及報到

Acceptance and Registration announcement is made individually.

錄取名單及報到採個別通知。

1. Registration process / 報到流程

a. Payment of application fee: NTD $30,000 (first time applicant).

繳交新生入學申請註冊費：NTD $30,000 元整（第一次申請時繳交）。

b. Payment of tuition: NTD $268,000 per semester. (NTD 278,720 starting from 2027 Spring semester)

繳交每學期學費（含雜費）：NTD $268,000 元整。（115 學年度第二學期起學費為 NTD 278,720 元整）

c. Additional fees for each semester.

每學期代收代辦費：如教材費、實驗費、PBL 項目費、學生活動費、課後之社團與選修課、教育旅行費用等，於開學後依照實際參與情況收費。

d. Fill in the relevant admission documents according to the notification letter.

依據通知信填寫相關入學文件。

Admission / 入學

Admission Acceptance and Registration / 錄取公告及報到

Acceptance and Registration announcement is made individually.

錄取名單及報到採個別通知。

1. Finalizing Registration / 完成報到

a. To complete the registration, please complete the payment and document submission within one week after the admission notification is sent out by our institution. Failure or overdue shall be deemed as giving up the chance of admission.

請於本機構寄出入學通知信一週內，完成費用及資料繳交，始完成報到。費用及文件資料逾期未繳者視同放棄入學資格。

Admission / 入學

STEP 2: Enrollment / 報到程序

- Complete Tuition & Fees Payment / 完成學費及相關費用繳納
- Submit Declaration of Participation / 繳交參與聲明書

Before You Start / 新生入學前準備

To help students smoothly transition into the VIS curriculum, the Admissions Office will follow up and assist with the following enrollment preparations prior to the start of the semester:

為了協助孩子順利銜接 VIS 的課程，在正式開學前，入學中心將會陸續通知並協助完成以下報到準備事宜：

- Placement Tests (English & Mathematics) / 新生分級測驗（英文與數學）
- Orientation Information / 新生報到通知

Stay Connected / 掌握最新動態

Line@ | Facebook | Instagram | VIS email

Admission / 入學

STEP 3: Profile Completion and Submission / 資料填寫

- Complete the VIS Enrolment Application Form / 填寫線上新生資料表
- Submit Chinese and English versions of Transcript or Official Grade Report from previous school / 繳交原學校中英文成績單
- Submit all applicable English-language proficiency certificates such as IELTS, GEPT or TOEFL (if available) / 繳交英文能力證明（雅思、全民英檢或托福），若無則免附

Admission / 入學

Declining admission offer / 放棄錄取

The legal representatives of the students who cannot participate in this program or have to drop out for personal reasons should present an application form signed by the representatives, enclosed with the photocopy of the front and back of ID card of the legal representatives, and the photocopy of the front of the passbook for refund. Administrative Office will make a report for refund approval and send to accountants to pay according to the approved proportion of refundable amount and prepare for expenses voucher for refund application. The above process shall be completed within 10 working days in receipt of the application. Refund will be paid by transferring and shall be done within 20 working days in receipt of the application.

學生因故無法參與本計畫者或中途退出者，由其法定代理人出具申請書並在申請書上簽章，申請時應同時檢附法定代理人之身分證正反影本及退款帳戶影本。行政處應於收到申請書之日起 10 個工作天內，製作退費核帳報表，交會計依其核准之各項退費比例或金額，製作支出憑證粘存單辦理退費。退費將以匯款方式支付，並應於收到申請書之日起 20 個工作天內完成。

Admission / 入學

The refund standard of tuition complies with the Educational Plan of experimental education submitted to the Education Department of Taipei City. The refundable standard is as follows:
學費之退費辦法依呈報臺北市教育局之實驗教育計畫書執行，訂定退費辦法如下表：

Application Time 提出申請時間	Refund standard 退費標準	Remark 備註
Two weeks before the course starts 實際開課日兩週前	90% of total tuition and fees 學費總額之 90%。	When the 10% withheld exceeds NT$1,000, the exceeding shall be refunded 但所收取之 10% 部分逾新臺幣1,000 元部分， 仍應退還
From within two weeks prior to the end of actual course start day 實際開課日往前推兩週內至開課當日，第 1 日 (次) 上課結束前	80% of total tuition and fees 學費總額之 80%	

Admission / 入學

Application Time 提出申請時間	Refund standard 退費標準	Remark 備註
After the actual start day, and before the the 2nd day (or time) (the 2nd date or time should be excluded) 實際開課日當天課程結束後，第 2 日(次)上課前 (不含當次)	70% of total tuition and fees 學費總額之 70%	
After the 2nd day (time) of class, and participated classes do not reach 1/3 of the total classes 於第 2 日(次)上課後，且未達全期或總課程時數之 1/3 期間內	50% of total tuition and fees 學費總額之 50%	
By reaching the full term or 1/3 of the total classes 於達全期或總課程時數 1/3 以上期間	Tuition and fees not refundable 學費全數不予退還	

Admission / 入學

The refund standard of New Student Application and Registration Fee is as follows:

新生入學申請註冊費之退費辦法如下表：

Application Time 提出申請時間	Refund standard 退費標準	Remark 備註
Two weeks prior to the actual start day for the new student 新生實際開課日兩週前	90% of the total application fee for new student 新生入學申請註冊費總額之 90%	When the 10% withheld exceeds NT$1,000, the exceeding shall be refunded. 但所收取之 10% 部分逾新臺幣 1,000 元部分， 仍應退還。
From within two weeks prior to the end of acutal course start day 新生實際開課日往前推兩週內至開課當日， 第 1 日 (次) 上課結束前	80% of the total application fee for new student 新生入學申請註冊費總額之 80%	

Admission / 入學

Application Time 提出申請時間	Refund standard 退費標準	Remark 備註
After the actual start day for the new student, and before the course starts on the 2nd day (or time) (the 2nd date or time should be excluded) 新生於入學當日課程結束後，第 2 日（次）上課前（不含當次）	70% of the total application fee for new student 新生入學申請註冊費總額之 70%	
After the 2nd day (time) of class, and within one week 新生於第 2 日（次）上課後，且未達一週內	50% of the total application fee for new student 新生入學申請註冊費總額之 50%	
Over one week after classes start 新生於入學 1 週以上	Application fee not refundable 新生入學申請註冊費全數不予退還	

Admission / 入學

The refund standard of the additional fee is as follows:

代收代辦費之退費辦法如下表：

NTU Lab fee **國立臺灣大學** **實驗課程費用**	The fee is fully refunded if the school transfer, transfer due to counselor suggestion is applied after registration completion and before classes start. If the application submitted before reaching 1/3 of the semester, 2/3 of the fee will be refunded. If the application submitted after reaching1/3 of the semester but not exceeding 2/3, 1/3 of the fee will be refunded. If the application submitted after reaching 2/3 of the semester, the fee is not refundable. 完成報到後，於開課前辦理轉學、輔導轉學，全數退還；辦理轉學、輔導轉學未逾學期 1 / 3 者，退還 2 / 3；辦理轉學、輔導轉學逾學期 1 / 3，未逾學期 2 / 3 者，退還1 / 3；辦理轉學、輔導轉學逾學期 2 / 3 者，不予退費。

Admission / 入學

Additional fees **代收代辦費**	Class management fees and parent meeting fees are non-refundable. For the Student Group Insurance, only the students transferring to other schools or cities can be refunded from the non-registered month on. Other fees: After completing the registration, the fee is fully refunded if the school transfer, transfer due to counselor suggestion is applied after registration completion and before classes start. If the application submitted before reaching 1/3 of the semester, 2/3 of the fee will be refunded. If the application submitted after reaching1/3 of the semester but not exceeding 2/3, 1/3 of the fee will be refunded. If the application submitted after reaching 2/3 of the semester, the fee is not refundable. 班級自治費、家長會費不予退費。 學生團體保險費僅轉學至其他縣市學校學生，依所賸餘之月數退費。 其他代收費用： 完成報到後，於開課前辦理轉學、輔導轉學，全數退還；辦理轉學、輔導轉學未逾學期 1 / 3 者，退還 2 / 3；辦理轉學、輔導轉學逾學期 1 / 3，未逾學期 2 / 3 者，退還1 / 3；辦理轉學、輔導轉學逾學期 2 / 3 者，不予退費。

Admission / 入學

Additional fees **代收代辦費**	Textbooks and books are not refundable. The already purchased products will delivered to the students Other fees: After completing the registration, the fee is fully refunded if the school transfer, transfer due to counselor suggestion is applied after registration completion and before classes start. If the application submitted before reaching 1/3 of the semester, 2/3 of the fee will be refunded. If the application submitted after reaching1/3 of the semester but not exceeding 2/3, 1/3 of the fee will be refunded. If the application submitted after reaching 2/3 of the semester, the fee is not refundable . 教材與書籍費不予退費，但已購置成品者，發給成品。 其他代辦費用： 完成報到後，於開課前辦理轉學、輔導轉學，全數退還; 辦理轉學、輔導轉學未逾學期 1 / 3 者，退還 2 / 3；辦理轉學、輔導轉學逾學期 1 / 3，未逾學期 2 / 3 者，退還1 / 3；辦理轉學、輔導轉學、休學時間逾學期 2 / 3 者，不予退費。

General Guidelines
一般準則

Visitor Guidelines / 訪客規定

To ensure the safety of all VIS faculty, staff, and students, and to maintain proper campus order, all visits are not permitted unless prior approval has been granted. Visitors are required to complete the【VIS Guest / Visitor Registration Form】in advance and arrive on campus at the scheduled time. To safeguard campus privacy and uphold the quality of the learning environment, photography, audio recording, and video recording are strictly prohibited during visits. Any exceptions must be requested in advance and are subject to prior approval.

為維護 VIS 教職員與學生之安全及秩序，所有來訪採『預約制』辦理。請訪客於來訪前完成【外賓 / 訪客登記表】之填寫，並依約定時間進入 VIS。另為保障教學場域隱私與教學品質，來訪期間禁止錄影、錄音及拍照；如有特殊需求，請務必事先提出申請並經核准後方可進行。

General Guidelines
一般準則

Emergency Medical Procedure / 緊急醫療程序

Here are the procedures in the event of a medical emergency:

發生醫療緊急情況，處理程序如下：

A. General emergencies: The staff shall notify the parents first. If the parents can come to the campus immediately, the parent should accompany the student for medical treatment. If the parent is not available or unable to arrive at VIS immediately, a representative will be designated to accompanying the student in case of hospitalization. Proper treatment should be done before sending to the doctor. (Note: General emergency refers to cases that are not life-threatening but still need further treatment. For example, large cuts, dizziness, not complicated fractures, fever above 38° C, etc.)

普通急症：教職同仁先行通知家長，若家長可立即到 VIS 者，請家長陪同就醫。若家長不在或無法立即到 VIS 者，由 VIS 指定代理人送醫處理陪伴照顧。送醫前先做適當處置。(註：普通急症 - 係指無緊急危及生命之慮，但仍需送醫治療之個案。例如大傷口切割傷、暈眩、單純性骨折、發燒 38℃ 以上…等。)

General Guidelines
一般準則

B. Major injuries or illness: Immediately call 119 and escort the student to ER. We will let the EAC provide first aid. VIS staff is responsible for contacting the parents and ask them to go to the hospital where the student is sent, and the Designate would provide the updates. (Note: Major injury or illness refers to immediate life-threatening condition, such as respiratory arrest, heart attack, falling from a building... etc. and those with numerous people affected such as food poisoning, or accidents like laboratory accidents, fires, etc.)

重大傷病：立即通知 119 支援並護送就醫，並由現場急救員給予緊急救護處理；教職同仁負責聯絡家長到醫院，VIS 指定代理人說明處理狀況。（註：重大傷病-係指立即有危及生命之慮，如呼吸停止、心臟病、墜樓...等及人數眾多之傷病如食物中毒、實驗室意外、火災等事件。）

C. The school does not provide any medicine to students unless the medicine is prescribed by a doctor and in its original package, and the parents need to sign approval for medicine provision.

VIS 不提供給學生任何藥物，除非該藥物是醫生開立的處方，並裝在原藥物包裝袋中，並有家長指示的簽名說明。

General Guidelines
一般準則

Infectious Disease / 傳染病

We suggest the student to take a day off if the student's body temperature is 38 degrees Celsius or above, or has severe diarrhea in the past 24 hours. If a student's body temperature reaches 38 degrees Celsius at VIS, we will ask the student to go back home to rest. The student is not allowed to stay in VIS in such cases. Parents and students should inform VIS if they are infected or have the symptoms of the following diseases, including but not limited to H1N1, chicken pox, SARS, influenza, encephalitis, infectious mononucleosis, measles, mumps, meningitis and other similar diseases. Please also provide the contact history.

如果學生的體溫在攝氏 38 度或以上，或在過去 24 小時內嚴重腹瀉，則建議學生全天待在家中。如果學生在 VIS 體溫達到攝氏 38 度，VIS 將請學生返家休息，不允許待在學校。請家長及學生主動告知傳染性疾病和狀況，包括但不限於：H1N1、水痘、SARS、流行性感冒、腦炎、單核細胞增多症、麻疹、腮腺炎、腦膜炎和其他類似疾病，並說明接觸史。

General Guidelines
一般準則

Parent communication / 家長溝通方式

The performance report each month will be sent to parents and students in the first week of the following month. The report will contain academic performance and attendance record. Parents have the responsibility to supervise learning and track the attendance. VIS encourages parents to contact the staff by email, LINE@ or phone and involve more in students' learning and campus life.

每個月第一周寄給家長與學生上個月的成績報告以及出缺席情況，家長有責任督促學生的學習及出缺席情形，VIS 鼓勵家長透過電子郵件、VIS 官方 LINE 或 VIS 電話與教職員聯繫，關心並參與學生在 VIS 的學習與生活。

Code of Conduct for Student
學生行為準則

VIS requires students to abide by the code of conduct based on the following points:
VIS 要求學生遵守行為準則之目的，奠基於以下幾點：

- To support positive behaviors and habits, to promote students' physical and mental well-being and self-discipline, and to cultivate a healthy personality and appropriate development.
  增進學生良好行為及習慣，以促進學生身心發展及自律自主，培養健全人格並導引適性發展。
- To help students achieve behavioral success with self-respect, self-mastery and self-disciplines.
  培養學生自尊尊人、自治自律之良善處世態度。
- To maintain a safe and inclusive environment and to prevent students from bullying and other dangers.
  維護友善 VIS 安全，避免學生受到霸凌及其他危害。
- To maintain an orderly environment for teaching and to ensure the uninterrupted learning and activities.
  維護老師教學秩序，確保班級教學及 VIS 教育活動之正常進行。
- To maintain a professional environment for learning, students are expected to behave and dress appropriately.
  為了維持良好且專業的學習環境，學生應以合適的態度表現，並在服裝儀容上展現適當的 VIS 形象。

Code of Conduct for Student
學生行為準則

Prohibited behaviors at VIS include, but are not limited to, the following:

在 VIS 禁止的行為如下：

- Clamoring / 在 VIS 教學場域內大聲喧嘩
- Tardiness / 遲到
- Chasing and frolicking around / 在 VIS 教學場域內奔跑打鬧
- Littering / 亂丟垃圾
- Excessive and inappropriate use of electronic devices, including cell phones, earbuds, and laptops / 過度或不當使用電子設備，例如手機、耳機與筆記型電腦。
- Any form of gambling or illegal behavior, including but not limited to card games (such as poker) or the use of poker chips. / 任何形式的賭博行為或違法行為，不論是撲克牌遊戲、籌碼或其他類似活動，皆在 VIS 教學場域內嚴格禁止。
- Use of inappropriate language, disrespect toward classmates or teachers, or disruption of the teaching and learning environment.
使用不當言語、不尊重同學或教師，或干擾教學與學習環境。

Academic Integrity Policy / 學術誠信規範

Students are expected to use AI tools ethically and in accordance with the VIS AI Academic Policy and Academic Integrity Policy.

學生應依據 VIS AI 學術政策及學術誠信規範，負責任且符合學術倫理地使用 AI 工具。

Code of Conduct for Student
學生行為準則

Safety Rules / 安全規範

The following are considered violations of the safety rules, and serious violations may result in a school transfer.

以下行為視為違反安全規則，情節嚴重者將輔導轉學處分。

- Possession or use of illegal drugs. / 持有或使用非法藥物。
- Possession or drinking alcohol and smoking. / 持有或飲用酒類，及抽菸。
- Violent or threatening behavior. / 暴力或威脅行為。
- Possession of weapons or dangerous items. / 持有武器或危險物品。
- Bullying or online harassment. / 霸凌或網路騷擾。
- Sexual harassment. / 性騷擾。
- Vandalizing campus facilities and equipment. / 破壞 VIS 設施和設備。
- Improper use of campus Wifi. / 不當使用 VIS Wifi。
- Leaving the campus during class time without permission. / 未經教職員許可擅自離開 VIS。
- Bring or use of poker chips, mahjong sets, or any other items that may disrupt the learning environment, cause disputes, or encourage unhealthy habits. / 不得攜帶或使用撲克牌、籌碼、麻將等，或任何可能干擾學習環境、引起糾紛或養成不良習慣之物品。
- Repeated and deliberate violation of the above. / 反覆或故意違反上述規定。

Code of Conduct for Student
學生行為準則

Dress Code Policy / 制服規範

I. Uniform Days

Every Monday, Wednesday, and Friday are designated school uniform days. Students should wear one of the following items according to the weather conditions:

- VIS white short-sleeved T-shirt
- VIS gray hooded jacket

II. Campus Dress Code

As VIS shares the campus facilities with Minzu Experimental Junior High School, students are expected to respect the shared learning environment, maintain appropriate personal appearance, and wear clothing suitable for their role as students and for participation in school activities.

To respect the campus environment, maintain an appropriate learning atmosphere, and uphold proper standards of appearance, students are advised not to wear the following items:

Code of Conduct for Student
學生行為準則

Dress Code Policy / 制服規範

Attire and Footwear Not Suitable for School

- Tank tops or sleeveless shirts
- Off-the-shoulder, low-cut, or midriff-baring clothing
- Excessively short shorts or hot pants
- Slippers or other footwear unsuitable for school activities
- Other overly revealing clothing or clothing that may affect safety or is inappropriate for a school setting

If a student needs to wear clothing outside these guidelines due to a medical condition, physical need, or other special circumstances, parents should notify the school in advance through the official school communication channel and briefly explain the reason.

一、制服日：

每週一、三、五為制服日。學生應依當日天氣狀況，穿著下列其中一項服裝

1. VIS 白色短袖上衣。
2. VIS 灰色連帽外套。

Code of Conduct for Student
學生行為準則

Dress Code Policy / 制服規範

二、VIS 服儀原則

本校與民族實驗國中共同使用校園場域，學生應尊重教學環境、維護適當儀容，並穿著符合學生身分及教學場域活動需求之服裝。

為尊重教學環境、學習秩序及整體儀容，以下服裝不建議穿著：

1. 各式背心或無袖上衣。
2. 露肩、低胸或露臍服裝。
3. 過短之短褲或熱褲。
4. 拖鞋或其他不適合校園活動之鞋類。
5. 其他過度暴露、可能影響活動安全或不符合教學場合之服裝。

如學生因身體狀況、醫療需求或其他特殊原因，需穿著例外服裝，請家長事先透過LINE@聯絡管道告知，並簡要說明原因。

Code of Conduct for Student
學生行為準則

All VIS safety and security policies apply at all times while a student is enrolled at VIS, including during extracurricular activities, VIS field trips, overseas trips, other on-campus and off-campus VIS activities, as well as during summer, winter, and Christmas breaks.
VIS 所有安全相關規範皆適用於 VIS 就讀時任何時間，包括課外活動、VIS 外教學、海外行程、其他 VIS 內外活動及寒暑假、聖誕假期。

Consequence for Breach of the Safety Rules:
If the student breaches the safety rules, the school will invite the student to a teacher meeting, which may result in the decision to send the student to adaptive counseling and education.

違反安全規則之處置:
學生若違反安全規範，將安排師生面談，並依規定進行適性輔導與教育。

Code of Conduct for Student
學生行為準則

Disciplinary Measures / 紀律步驟

Depending on the situation and the student's needs, VIS may take one or more of the following measures:
VIS將依據事件狀況及學生需求，可能採取以下輔導與處理措施：

1. The student may meet with the Homeroom Teacher or Student Affairs Coordinator to reflect on the situation and complete a Reflection Form.
2. 學生可能會與導師或學務組長進行面談，針對事件進行反思，並完成反思表。
3. Parents may be informed by message, and VIS may continue to communicate with parents regarding the student's behavior and follow-up support.
4. VIS可能會以訊息通知家長，並持續與家長溝通學生行為狀況及後續輔導方式。
5. Parents may be asked to come to school to sign the Enhanced Code of Conduct together with the student. The Student Affairs Office may also establish an observation period to monitor the student's behavioral progress.
6. 家長可能需要到校與學生一同簽署加強版行為準則，學務處亦得訂定觀察期，以追蹤學生的行為改善情形。
7. VIS may invite the student and parents to a meeting with the Homeroom Teacher, the Student Affairs Office , or members of the Wellbeing Team to discuss appropriate follow-up actions.
8. VIS 可能邀請學生與家長，和導師、學務處或 Wellbeing Team（學生支持與福祉團隊） 成員進行會議，討論後續輔導及處理方式。

VIS
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Leave Application Requirements

請假相關事宜

Leave application requirements for VIS student

VIS 學生請假實施要點

VIS@betterworld lab

Leave Application Requirements / 請假相關事宜

Community Engagement / 活動參與分數

VIS will include important activities (open ceremony, field trip, guidance seminars, student-led conference, the commencement ceremony, etc.) into the community engagement score, which reflects participation in the broader learning community and is reported on the transcript.

- Bereavement Leave, Official Leave, and Sick Leave (with a medical certificate or proof of medical treatment): No attendance deduction.
- All Other Leave Types: -8 points per activity or VIS event.

VIS 將重要活動（開學典禮、VIS 外教學、輔導講座、SLC 親師生晤談、結業典禮等）納入「活動參與」評分。此評分反映學生參與 VIS 整體學習社群的程度，並將列入正式成績單

- 喪假、公假或病假（有繳交醫院或診所開立的診斷證明或就診紀錄證明）者，不扣分
- 其餘假別 -8 分 / 每個活動

Leave Application Requirements / 請假相關事宜

Participation / 出席率分數

Attendance, tardiness, and leave records are included in the student's attendance grade and will appear on the official transcript. Students are responsible for completing leave procedures by submitting a Leave Request Form and supporting documentation within school days.

● Failure to clock in or bring a student ID will result in a 1-point deduction per occurrence. (Please refer to the VIS Student Arrival Check-In System Announcement.)

●Late Arrival: -1 point per occurrence

●Personal Leave: -1 point per class period missed

●Unexcused Absence: -1.5 points per class period missed (may be reclassified if leave documentation is submitted within three days)

●Sick Leave: No deduction if a medical certificate or proof of medical treatment is submitted on the day of the visit or within three days; otherwise, the absence will be treated as Personal Leave

*Special Note: No points will be deducted for sick leave if there is a diagnosis certificate or medical record certificate issued by a hospital or clinic on the "day" when the leave is submitted. If you take sick leave but don't provide the diagnosis certificate or medical record certificate, the leave type will be changed to personal leave.

*Please refer to the student handbook for details of asking for leave.

Leave Application Requirements / 請假相關事宜

Participation / 出席率分數

學生遲到、請假會列入出席率分數，將顯示在成績單上。 請學生務必完成請假手續（必須於三日內繳交【請假單】及【請假證明】）。

● 學生忘記打卡或未攜帶學生證：每 1 次扣 1 分。（打卡制度請詳閱下方 VIS 學生打卡制度辦理）

●遲到：每1次扣1分

●事假：每1節扣1分

●曠課：每1節扣1.5分（3日內補交請假單及證明者，得轉為其他假別）

●病假：於就醫當日或三日內繳交醫院 / 診所診斷或就醫證明者不扣分，逾期視同事假

*特別注意: 若有繳交請假「當日」醫院或診所開立的診斷證明或就診紀錄證明，病假不扣分；如原請病假但未繳交就醫證明視同事假。

*各項詳細請假辦法請依照學生手冊辦理

*學生打卡制度辦理

Leave Application Requirements / 請假相關事宜

Article 1
第 1 條

Attendance and Punctuality / 出缺勤

Students must arrive at VIS before 08:30 AM each class day. Arrivals after 08:30 AM will be recorded as late. Students who accumulate five 5 or more late arrivals in a month will receive a parent notification and be required to complete an English reflection assignment.
Absences without approved leave will be considered unexcused. Parents will be notified if a student misses five 5 or more class periods in a week, and a parent-teacher meeting may be arranged when necessary.
Students must tap their student ID card before 08:30 AM each day to record attendance. If no check-in is recorded by 08:30 AM, a notification will be automatically sent to parents.
Students arriving after 08:30 AM must still check in upon arrival. An updated notification will be sent to parents once the attendance record is completed.
Students must check in personally. Checking in for others or asking someone else to check in on their behalf is prohibited and may result in disciplinary action.

學生每日須於上午08:30 前抵達 VIS，逾時視為遲到，累計每月遲到 5 次（含）以上，將會通知家長，並由學生繳交英文反思作業。未依規定辦理請假而未到者，以曠課論。一週缺課達 5 節（含）以上，將以訊息通知家長，必要時安排親師面談。
學生每日須於 08:30 前完成感應學生卡作為出席紀錄。若學生於 08:30 前未完成，系統將自動發送「未抵達」通知簡訊給家長。
如學生於 08:30 後到 VIS，仍須完成感應學生卡；系統將於打卡後發送「已抵達」通知簡訊，以供家長確認學生抵達情形。
為確保出勤紀錄之正確性，學生應親自完成感應學生卡程序，不得代他人打卡或委託他人代為打卡。經查證屬實者，將視為違反行為準則並進行相關處置。

Leave Application Requirements / 請假相關事宜

Article 2
第 2 條

Below are the leave types / 請假類別區分如下

1. Personal leave / 事假：

Except for those who have been approved for special emergencies, all personal leave should be requested one day in advance and the parents must sign on the form and provide the reasons and evidence. The application should be done within office hours and without a special reason, application won't be accepted afterwards.

除特殊緊急事故經核准者外，至少須提前一日請家長於請假單上簽名及敘明事由，並檢附證明，於學 校辦公時間內依請假程序辦理手續，事後如無特殊原因，概不予補請假。

2. Sick leave / 病假：

If a student is unable to attend school due to illness or physical discomfort related to menstruation, a parent or legal guardian must notify the Administration Office before 8:30 a.m. on the day of the absence by calling Junior High Campus at (02) 2377-5297 or sending a message via the Administration Office Line@ account. Upon the student's return to campus, the leave request must be completed within three (3) working days.

學生如因生病或生理期間身體不適，無法到 VIS 上課，請家長於當日 08:30 前致電國中部（2377-5297）或透過國中部 Line@ 通知請假。 病癒返回後，須於三日內完成請假手續。

Leave Application Requirements / 請假相關事宜

Article 2 **第 2 條**	**3. Official leave / 公假：** (1) When applying for an official leave, the student must attach supporting evidence or documents with the on application form (please see (3) below) and ask the relevant teacher(s) to sign and approve at least one day in advance before the application can be regarded as valid. Absences without prior approval will be classified as unauthorized absenteeism. 學生請公假時，至少須提前一日檢附證明由相關師長簽認，經批准後方為有效。申請公假未經核准而擅自未到 VIS 者，以曠課論處。 (2) Official leave may be granted when a student is recommended or appointed by VIS or will be acting as a representative of VIS, to participate in public service or extracurricular activities. 係由 VIS 推薦、指派或代表 VIS 參加公共服務者或課外活動者。 (3) Official leave is only valid when accompanied by supporting documentation such as a public leave certificate or an official letter from the government or higher-level authority. 公假需檢附公假證明文件或縣政府及鄉、鎮、區、市公所級以上單位，出具公函方始有效。 (4) Students must discuss their learning arrangements for the period of absence with each of their subject teachers. Both the student and the teacher(s) must then complete and sign the Official Leave - Teacher Slip. The completed form must be submitted to the Academic Office for review and approval at least one working day prior to the requested leave date. 學生應與各科教師討論缺課期間之學習安排，並由學生與任課教師共同完成並簽署「公假申請單」。申請表須於請假日前一個工作日繳回教務處完成審核。

Leave Application Requirements / 請假相關事宜

Article 2
第 2 條

4. Bereavement leave / 喪假：
Bereavement for immediate family members (parents, grandparents, and maternal grandparents) are granted 5 days; collateral family members (siblings only) for 3 days. The application can be divided into several times, but the application should be completed within 100 days from the date of death.
直系親屬（父母親、祖父母及外祖父母）死亡准予喪假 5 日，旁系親屬（限兄弟姐妹）死亡准予喪假3日。可分次申請，惟應於死亡之日起百日內請畢。

★Note: Except for personal leave and public leave, which must be applied in advance (except for those approved under special circumstances), other leave application shall be completed within three days after returning to school. Failing to follow requirements or overdue application will be considered as absenteeism.

★注意：除事假、公假須提前申請外（特殊狀況經核准者，不在此限），凡請假者於返校後三日內完成請假，未依規定辦 理請假或逾時辦理， 以曠課論。

Leave Application Requirements / 請假相關事宜

Article 2 **第 2 條**	**5. Mental Health Days off 身心調適假：** Due to physical or mental health conditions that prevent attending classes, students may apply for a mental health day off. Each leave request should be in units of half a day or one day, with a maximum of three days allowed per semester. A leave request must be accompanied by proof of consent from a parent or actual caregiver. Mental and physical adjustment leave does not apply during regular academic assessments or semester makeup exams. The responsible unit should regularly (e.g., weekly, bi-weekly, or monthly) compile and provide information on students requesting mental health day off to the Counseling Office for reference. Through the aforementioned plan, legitimizing mental health day off as a valid reason for leave helps students become more aware of their psychological state. It also encourages teachers and parents to pay more attention to and recognize the psychological condition and needs of the students. 因身心狀況不適致無法出席課程，得請身心調適假，每次請假應以半日或 1 日為單位，1 學期以 3日為限，並應出具家 長或實際照顧者同意之證明。定期學業成績評量及學期補考期間，不適用身心調適假。 學生請身心調適假之資訊，權責單位應定期（例如每週、每兩週或每月）彙整提供給輔導處（室）參考。透過前開規劃， 讓身心調適成為正當的請假事由，有助於協助學生更覺察自己的心理狀況；也有助於促使教師、家長重視與覺察學 生的心理狀況與需求。

Leave Application Requirements / 請假相關事宜

Article 3
第 3 條

Leave approval / 准假權責：

1.Sick leave requested before arriving at VIS: The parent calls the administrative office (2356-7978) or notify us via Line@. It is invalid if the student raises the request by herself/himself.

未到校前請病假：由家長致電國中部（2377-5297）或於國中部 Line@ 知會請假，僅由學生自行提出無效。

2. Early Departure Due to Illness: If a student becomes ill or experiences physical discomfort during the class day and needs to leave early, parental or guardian consent must first be obtained, and VIS must be notified. The student may leave the campus only after receiving approval from the Administration Office. Students who leave campus without following the required procedures are considered unauthorized and subject to the relevant regulations.

如於上課期間臨時身體不適需請假離開 VIS，須先取得家長同意並通知 VIS，並經 國中部 同意後方可離開；未依規定辦理者，將視為未請假外出，並依相關規定處理。

Leave Application Requirements / 請假相關事宜

Article 4
第 4 條

Leave Application Procedures / 請假程序手續

1. Leave Request Process

(1) All leave requests must be submitted by a parent or legal guardian on behalf of the student.

(2) A Leave Application Form must be completed and signed by both the parent or legal guardian and the student.

(3) Supporting documentation must be provided to the Administration Office as applicable:

- Personal Leave: A written explanation of the reason for the leave, together with any supporting documentation.
- Sick Leave: Relevant supporting documentation is required. For absences of three (3) consecutive days or more, a medical receipt or physician's medical certificate must be submitted.
- Official Leave: Official supporting documentation or an official letter from the relevant organization must be provided (please see p. 49 for further details).
- Bereavement Leave: A funeral notice or death certificate must be submitted.

(4) The leave application is considered complete only after the Leave Application Form has been signed by the parent or legal guardian and approved by the Administration Office.

Leave Application Requirements / 請假相關事宜

Article 4
第 4 條

Leave Application Procedures / 請假程序手續

1.請假申請流程：

（一）一律由家長通知學生請假

（二）填寫請假單，並由家長及 學生本人 簽名。

（三）檢附相關證明文件：

- 事假：請家長於請假單上敘明事由，並檢附相關證明。
- 病假：須出示相關證明；連續三日（含）以上須附就醫收據或醫師診斷證明。
- 公假：須檢附公假證明文件或公函。
- 喪假：須檢附訃聞或死亡證明。

（四）請假單須經家長同意並簽名並繳交至行政處核准後，始完成請假程序。

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Academic

學術

Semester system / 學期制
Admission Test / 入學分級測驗
Student Google Account / 學生專屬的 Google 帳號
Grading / 評分標準
Credits Requirement / 學分要求
Project-based Learning, PBL / PBL 專案式學習
Physical Education / 體育課程
Homeroom / 導師時間
SDGs: Sustainable Development Goals of United Nations / SDGs 聯合國永續發展目標
SLC-Student Lead Conference / 以學生為主導的親師生晤談
Grade Report and Transcript / 每月成績報告與學期成績單
Learning Assistance / 學習協助
Scholarship and Academic Recognition / 獎學金與學術表揚
Instructional Materials / 教學教材與學習材料
Educational Resources: Partner Schools / 夥伴學校教育資源

Academic / 學術

Semester system / 學期制

An academic year consists of two semesters; there are 18 weeks in a semester. / 一學年包含兩學期，每學期 18 週。

Admission Test / 入學分級測驗

Students will take a leveled assessment test in English and mathematics when they enter the school. The English and Math classes are taught in different levels according to the students' abilities. IELTS score will also be an important factor when leveling the students for English classes. Leveled teaching can be efficient because students can get the most appropriate guidance and acquires the most.

學生在入學時會做英文與數學的分級測驗，英文課及數學課都是依照學生的能力分級分班上課。雅思成績也會是英文分級的重要參考要素之一。經由分級分班上課，學生能有效率地在適合自己程度的班級得到最好的學習效果與收穫。

Student Google Account / 學生專屬的 Google 帳號

Each student will receive a personal Google account when enrolling. The main Google apps to use are Gmail, Classroom, and Share Drive.

每位同學入學時都會收到一組專屬的 Google 帳號。主要會使用到 Google 的 Gmail、Classroom、Share Drive 等功能。

Academic / 學術

Grading / 評分標準

At VIS, the assessment philosophy prioritizes individual growth and authentic understanding over traditional grading. Authentic assessment, including projects and hands-on experiences, fosters real-world application of knowledge and skills. Our goal is to cultivate well-rounded individuals prepared for the challenges of a dynamic world. This course mixes traditional academic assessment and innovative project-based assessment. Assessments at VIS are graded against rubrics. Rubrics are documents that describe what your assessment (test, paper, project, or other deliverable) will need to show to get a certain number of points. The rubrics for each assignment are posted on the institution's Learning Management System in advance of each assessment.
The teacher, as an expert in instruction & assessment, has final and absolute discretion over the grades assigned to students in this class.

在 VIS，我們的評量理念重視學生的個人成長與對於內容的理解，並不僅以傳統分數作為唯一衡量標準。我們透過真實性評量，包含專題、實作與實際應用經驗，幫助學生將知識與技能運用於真實情境中。我們的目標是培養具備全方位能力、能面對世界挑戰的學生。課程將結合傳統學術評量與創新之專題導向評量方式。VIS 的各項評量皆依據評分標準（rubrics）進行。評分標準是說明學生在測驗、報告、專題或其他學習成果中，需要展現哪些內容與能力，才能獲得相對應分數。每項作業或評量的評分規準，皆會於評量前公布於 VIS 的課程系統中，供學生參考。任課教師基於其教學與評量專業，將依據課程目標、評量標準（rubrics）及學生實際學習表現，綜合評估並決定學生於本課程中的成績。

Academic / 學術

The quantitative performance evaluation methods of each subject are as follows. In order to facilitate the transfer of students or the need for transcripts for studying abroad, here we provide the table of grade and percentile scoring conversion:

各學科量化成績評定方式如下， 以利學生轉學或至國外就學成績證明所需。百分計分法與等級分法之對照表如下：

VIS GPA GRADING SCALE

Letter Grade	Percentage Grade	Standard	Honors	AP
A	85~100	4.0	4.5	5.0
AB	80~84	3.5	4.0	4.5
B	75~79	3.0	3.5	4.0
BC	70~74	2.5	3.0	3.5
C	60~69	2.0	2.5	3.0
D	50~59	1.0	1.5	2.0
F	Below 50	0	0	0

*H：HONORS

*AP：ADVANCED PLACEMENT

Academic / 學術

Credits Requirement / 學分要求

The Junior High School program follows a four-year academic plan covering Grades 5 through 8. Students are required to enroll each semester in courses including English, Mathematics, Chinese, Natural Sciences, Social Sciences, Art & Design, PBL (Project-Based Learning), and Physical Education.

Unless otherwise specified in the curriculum plan, students earn 1 credit for successfully completing a semester-long course. PBL (Project-Based Learning) courses are interdisciplinary in nature and incorporate a broader range of learning objectives; therefore, each PBL course awards 2.5 credits.

國中部課程採用四年制學習規劃，涵蓋 5 至 8 年級。學生每學期均須修習英語、數學、中文、自然科學、社會科學、藝術與設計、PBL（專案 / 問題導向學習）及體育等課程。

除課程規劃另有說明外，每完成一學期課程可獲得1個學分。PBL（專案 / 問題導向學習）課程屬跨領域課程，涵蓋較多元之學習目標，因此每門課程核發 2.5 個學分。

Academic / 學術

Project/Problem-Based Learning / PBL 專案/問題導向學習

The VIS Interdisciplinary Project-Based Learning (PBL) Program in Junior High provides a structured and supportive foundation that develops students' ability to think logically, collaborate effectively, and engage in interdisciplinary inquiry. Beginning with scaffolded, teacher-guided mini projects in Grades 5–6 and progressing toward more sustained and complex projects in Grades 7–8, students build essential research, communication, and problem-solving skills while transitioning from concrete to more abstract thinking. A strong emphasis is placed on social-emotional learning (SEL), digital literacy, and relationship-building to support success in collaborative environments. Through hands-on, inquiry-driven learning experiences, students engage in iterative project cycles, learning to ask questions, test ideas, and refine their thinking over time.

VIS 國中部跨領域專案 / 問題導向學習（Project / Problem-Based Learning, PBL）課程培養學生邏輯思考、有效合作及跨領域探究的能力。從五、六年級以教師引導的階段性小型專案為基礎，逐步發展至七、八年級較長期且具挑戰性的專案學習，協助學生在由具體引導邁向創意發想的過程中，建立研究、溝通及問題解決等核心能力。
課程重視社會情緒學習（SEL）、數位素養及人際關係建立，以支持學生在合作學習環境中的成功發展。透過實作與探究導向的學習經驗，學生參與專案學習的歷程，提出問題、驗證想法，並吸收回饋，修正專案。

Academic / 學術

Project/Problem-Based Learning / PBL 專案/問題導向學習

Learning is further enriched through real-world connections such as field trips (where possible), engagement with external experts, and participation in program-wide PBL exhibitions , where the focus is on showcasing the learning process, including research, iteration, challenges, and reflection, rather than only final products. By the end of Grade 8, students are equipped with the foundational skills, independence, and confidence needed to engage in more complex and self-directed interdisciplinary work in Senior High.

課程亦透過校外教學（視實際情況安排）、與外部專家交流，以及參與全校性的 PBL 成果展等真實世界連結，豐富學生的學習經驗。成果展的重點不僅在於最終作品，更著重於學生的學習歷程，包括研究過程、反覆修正、面臨的挑戰，以及自我反思與成長。
完成八年級課程後，學生將具備參與高中階段更複雜且高度自主之跨領域學習所需的基礎能力、獨立性與自信心。

Academic / 學術

Physical Education / 體育課程

Physical Education courses are offered each semester at every grade level. The curriculum includes a variety of sports and activities, such as basketball, badminton, volleyball, and pickleball. Courses are taught by qualified Physical Education teachers who provide instruction and guidance to help students develop athletic skills, teamwork, and lifelong healthy exercise habits.

各年級每學期皆安排體育課程，課程內容涵蓋籃球、羽球、排球、匹克球等多元運動項目，由專業體育教師負責教學與指導，培養學生運動技能、團隊合作精神及終身運動習慣。

Academic / 學術

Homeroom / 導師時間

VIS Homeroom is designed to help students develop essential learning skills, become familiar with VIS's culture and educational philosophy, and build positive, trusting relationships with their homeroom teacher and classmates.

As the first class of each school day, Homeroom also serves as an important time for school communication and administration. It is used to share school announcements and important information, including field trips, health checkups, document submission deadlines, Student-Led Conferences (SLCs), school events, and other school-related arrangements, ensuring that students stay informed and are well prepared for school activities.

VIS 的導師時間旨在協助學生培養學習技能、融入 VIS 的校園文化與教育理念，並建立與導師及同儕之間良好的互動與信任關係。作為每日的第一節課程，導師時間也是學校重要的行政與溝通時段，負責傳達各項校務公告與重要資訊，包括戶外教學、健康檢查、資料繳交、親師生晤談（SLC）、校園活動及其他學校相關安排，協助學生掌握校園資訊並做好各項準備。

Academic / 學術

SDGs: Sustainable Development Goals of United Nations / SDGs 聯合國永續發展目標

"Transforming our world: the 2030 Agenda for Sustainable Development" including its 17 Sustainable Development Goals (SDGs) and 169 targets was adopted in 2015 by Heads of State and Government at a special UN summit. The agenda integrates in a balanced manner the three dimensions of sustainable development- economic, social, and environmental; and provides a shared global vision towards sustainable development for all by identifying the common issues that the world currently faces. At VIS International Experimental Education Institution, all curriculum design, event planning, and student associations orient around UN's SDGs.Students are also expected to explore the SDGs and take further actions based on their own individual understanding.

2015年聯合國發佈《翻轉我們的世界：2030 年永續發展方針》(Transforming our world: the 2030 Agenda for Sustainable Development)，公布17項2030年永續發展目標（Sustainable Development Goals, SDGs）、169細項目標(targets)，從「經濟成長」、「社會進步」、「環境保護」三個永續發展面向，指出全球面臨共同的問題，呼籲全球合作實踐未來永續發展的目標。 VIS的課程設計、活動規劃及學生社團皆以聯合國永續發展目標SDGs為中心，期待同學從己身出發理解認識，並進一步採取行動。

Academic / 學術

SLC-Student Lead Conference / 以學生為主導的親師生晤談

SLC (Student Lead Conference), is a VIS-exclusive conference for meetings with students, parents and teachers. The agenda is arranged by the student and the meeting is also chaired by the student. The student has to share their learning status and discuss the progress. SLC is a PBL-style meeting. Such meetings in other schools are held by teachers and students, and the students are just the attendees. The PBL-style meeting is led, chaired and hosted by the students. VIS would like to let the students review their performance, take the initiatives to improve and set their goals.

VIS 首創以學生為主導的會議 SLC (Student Lead Conference) 是與學生、家長和老師進行晤談的會議。學生需事先預備並在會議中主導整場會議的進行，分享他們的學習內容並討論進度。SLC 是一個 PBL 風格的親師生晤談，一般的親師會是由老師和家長討論，而孩子只是在一旁陪同，PBL 式的親師生晤談則是由學生主導，學生們必須準備好想談論的議題，並帶領整個晤談。VIS 此規劃之目的是讓孩子們反思自己的表現並設定改善及進步的目標。

Academic / 學術

Grade Report and Transcript / 每月成績報告與學期成績單

In the first week of each month, the Academic Affairs Office will send last month's performance records to parents and students. The final grades for the whole semester will be sent to parents and students within one month after the end of the semester. Parents can also subscribe to the assignment delivery records on a daily/weekly basis (Google guardian email summaries).

教務處會在每個月第一周發送上個月的學習報告給家長與學生。學期成績將會在學期結束的一個月內發給家長與學生。家長亦可申請每天 / 每周收到學生的作業繳交紀錄（Google 監護人電子郵件摘要）。

Academic / 學術

Learning Assistance / 學習協助

After-class Help Desk sessions are provided free of charge to support student learning. These sessions are not formal classes; instead, teachers from different subject areas rotate on duty in designated classrooms to offer academic guidance and support. Students may attend voluntarily based on their individual needs to ask questions, review course content, seek homework assistance, or discuss learning strategies. Students may also be recommended or assigned by teachers to attend for purposes such as make-up assessments, assignment corrections, or completion of missing assignments, with guidance provided during the session. The Help Desk also provides a quiet and supportive study environment where students may engage in independent reading, review coursework, or focus on academic tasks. The program is designed to foster a positive and collaborative learning atmosphere that encourages student growth and responsibility.

課後設置無需付費之課後學習輔導（Help Desk）時段，此時段並非正式課程，而是由各學科教師依領域輪值進駐指定教室，提供學生即時的學習諮詢與指導。學生可依自身需求自由前往，針對課業內容、作業疑問或學習策略提問與討論。若學生因補考、考卷訂正或補繳作業等學習需求，亦可能由任課教師建議或安排參與該時段，並於教師引導下完成相關學習任務。 課後學習輔導時段亦提供一個安靜且支持性的學習環境，若學生有自主閱讀、複習課業或專注學習的需求，皆可彈性使用該空間，營造正向且互相支持的學習氛圍。

Academic / 學術

Scholarship and Academic Recognition / 獎學金與學術表揚

VIS offers scholarships and academic awards to recognize student achievement in academics, standardized tests, talent competitions, and academic conferences.

Scholarships

Awarded to students who demonstrate outstanding academic performance and a commitment to academic excellence.

Academic Assessment Awards

Recognize strong performance in academic and language proficiency examinations.

Talent Competition Awards

Recognize students who achieve outstanding results in national or international individual and team competitions.

Academic Conference Awards

Encourage students to participate in academic conferences and present their research, fostering a culture of inquiry and academic engagement.

Academic / 學術

Scholarship and Academic Recognition / 獎學金與學術表揚

VIS設置多元獎學金制度，以鼓勵在學術表現、語言測驗成績、才藝競賽表現及學術研討會參與等面向表現優異之學生。學生可依自身成果與學習目標選擇適合之獎項提出申請，為自己的努力與成就爭取具體肯定。

獎學金：

鼓勵學生於學業表現上持續追求卓越，並於各學科領域勇於挑戰自我。

各項學術測驗獎勵：

鼓勵學生在多元學術領域精進表現，以作為學生自我檢視學習成果與規劃未來升學方向之重要參考。

才藝競賽表現獎勵：

鼓勵學生參與國際性及全國性之個人或團體才藝競賽，並肯定其優異表現與獲獎成果。

學術研討會參與獎勵：

為提升 VIS 學術研究風氣，增進學生與學術界之交流，鼓勵出席研討會發表研究成果。

Academic / 學術

Instructional Materials / 教學教材與學習材料

At VIS, teachers use a variety of resources to meet course objectives, and many courses do not rely on a traditional textbook.

When specific or standardized materials are required, VIS will purchase them and charge the cost to the student's materials fee. For non-standardized items, students may be asked to purchase their own materials according to the teacher's guidelines.

在 VIS，教師會運用多元教材與資源，協助學生達成課程學習目標；許多課程不使用傳統教科書。

若課程需要特定或統一規格的教材，將由 VIS 統一採購，費用列入學生的教材費。若無統一規格，則可能請學生依照教師提供的指引自行購買。

Academic / 學術

Educational Resources: Partner Schools / 夥伴學校教育資源

To connect our students in Taiwan to Global resources, VIS created a partnership with many well-known schools in the United States and Canada during our early foundation. VIS students are able to participate in complete and compatible programs with foreign partner schools through close interactions of faculty exchanges, with shared and synchronized programs, and student exchange program.

為協助臺灣的學生與國際接軌，VIS 特別在創辦初期即建立與多所美加知名學府的夥伴學校合作關係，透過與國外夥伴學校的師資交流、同步課程，交換學生計畫...等緊密連結，VIS 的學生得以和國外夥伴學校的學程完整對接。

Academic / 學術

Canadian partner school: CIC / 加拿大夥伴學校 CIC

Before the establishment, VIS formally signed an alliance with Columbia International College (CIC) in Canada as a partner school. VIS students, after completing G11, can go to CIC in Canada to start the year of G12. CIC recognizes all the previous credits of VIS students. When students are in G12 at CIC, they only need to obtain 8 more credits and pass according to the regulations of Ontario, Canada to successfully graduate and receive the OSSD Diploma (Ontario Secondary School Diploma). CIC was founded in 1979, and is now Canada's largest boarding school with the largest number of students. It also has the highest university admission rate in Canada. For many years in a row, CIC has had the most graduates in the world accepted to Canada's top universities such as the University of Toronto.

VIS is the only partner school in Taiwan exclusively authorized by Columbia International College (CIC).

Academic / 學術

Canadian partner school: CIC / 加拿大夥伴學校 CIC

VIS 於創辦前即與加拿大哥倫比亞國際學院（Columbia International College，以下簡稱 CIC）正式簽約結盟為夥伴學校，VIS 學生可於 11 年級修業期滿後，前往加拿大 CIC 就讀 12 年級，CIC 認可學生在 VIS 就學期間的所有學分。學生在 CIC 就讀 12 年級時，只需依照加拿大安大略省的規定，修讀8個學分並通過即可順利畢業並取得 OSSD 畢業證書（Ontario Secondary School Diploma）。CIC 創建於 1979 年，為加拿大最具規模且學生人數最多的寄宿學校，也是全加拿大升學率第一名的高中，歷屆畢業生獲多倫多大學等加拿大頂尖院校錄取人數連續多年排名世界第一。

VIS 是加拿大哥倫比亞國際學院（Columbia International College，CIC）在臺灣獨家授權的唯一夥伴學校。

Academic / 學術

University of Toronto, Elite Pathway Program (EPP) / 多倫多大學菁英通道計畫 EPP

EPP students aim to become future global leaders through participating in community charity project management, the Duke of Edinburgh Award Program, Model United Nations in New York, special training on public speaking, entrepreneurship and business management skills, field trips to enterprises, and interacting with top management. They will have a deeper understanding of future career. In addition, they must also complete experiential modules, including the Duke of Edinburgh Award Gold Program, Model United Nations in New York, and Bark Lake experiential program.

學生目標成為未來的全球領袖，透過參與社區公益項目管理、愛丁堡公爵獎勵金章計劃、赴紐約參加模擬聯合國、培養公共演講、創業與商業才能、實地考察商企，與管理層交流，對未來生涯規畫方向有更深入了解，此外還必須完成體驗式學習模組，包括愛丁堡公爵獎勵金章計劃、紐約模擬聯合國、柏麗湖户外展能培訓等。

Academic / 學術

Partner School - CIC

VIS @betterworld lab Experimental Education 臺北市VIS國際實驗教育

北美寄宿第一名校CIC宣布：
獨家授權『VIS國際實驗教育』
為臺灣唯一合作夥伴學校

We are thrilled to announce an exclusive partnership with CIC in Canada. After years of successful partnership between Columbia International College (CIC) and VIS@betterworld Lab (VIS), we witnessed the great development of the academic, cultural and leadership abilities of our students. With this exclusive partnership, we will be able to further strengthen cooperation and extend the variety of options for our students and families. More students will find success with our VIS-CIC Programs.

加拿大哥倫比亞國際學院Columbia International College(CIC)成立於1979年，已有 47 年的歷史，每年畢業生錄取多倫多大學人數居全球第一。

COLUMBIA INTERNATIONAL COLLEGE

Richard Huang
Principal
VIS@betterworld Lab, Taipei, Taiwan

July 9, 2021

Re: Confirmation of Exclusive Partnership

Dear staff and faculty, parents, and students at VIS@betterworld Lab,

After years of successful partnership between Columbia International College (CIC) and VIS@betterworld Lab (VIS), together, we witnessed the great development of the academic, cultural and leadership abilities of our students. We believe our two schools can work closer to implement programs that benefit our students and their families further.

We are thrilled to announce an exclusive partnership with VIS in Taiwan.

This exclusive partnership (3 years, July 2021 to July 2024) includes:

- **VIS-CIC Pathway Program**
  - Students who have successfully completed their Gr 9, 10 and11 studies at VIS will proceed to CIC's Pre-University (Grade 12) program
  - Students' studies at VIS will be recognized and Equivalent Credits will be granted towards Ontario High School Diploma
  - CIC will help students apply to universities in Canada and around the globe during their studies of Grade 12 at CIC
- **Pre-EPP (Elite Pathway Partnership) Program**
  - CIC's Elite Pathway Program, a two-year (Grade 11 and 12) program which is the only officially recognized partnership program by the University of Toronto, is designed to comprehensively prepare students for the rigorous requirements for entry to the world's Top 50 universities.
  - High performing students will have the privilege to join a Pre-Elite Pathway Program at VIS that combined academic rigors and enriched experiential learning in Grade 9 and 10
  - Students who successfully completed this program will entry CIC's EPP program
  - Scholarship will be offered to the Top 2 candidates of VIS Pre-EPP program

With this exclusive partnership, CIC and VIS will be able to further strengthen cooperation and extend the variety of options for our students and families.

We hope to welcome more students to find success with our VIS-CIC Programs.

Yours Faithfully,

Clement Chan
Founder and CEO

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Academic / 學術

Global Educational Systems / 全球教育體系

VIS has established partnerships with schools in various countries and regions around the world. Through student exchanges, collaborative projects, curriculum partnerships, and online learning opportunities, students have regular opportunities to connect and work with peers from different cultures and educational systems.

These partnerships help broaden students' global perspectives, strengthen cross-cultural communication and collaboration skills, and build a strong foundation for future international study and global engagement.

本機構與全球多個國家與地區之學校建立夥伴關係，透過國際課程交流、學生互訪、共同專題計畫與線上合作學習等多元形式，讓學生在日常學習中就能與世界各地的同儕對話與合作。

這些夥伴學校涵蓋不同教育體系與文化背景，有助於拓展學生國際視野、培養跨文化溝通與協作能力，同時也為未來海外升學與國際連結奠定基礎。

Academic / 學術

Partner Schools and Alignment with Global Educational Systems

加拿大 漢彌頓 Columbia International College (CIC)	荷蘭 阿姆斯福特 Corderius College	泰國 曼谷中華國際學校 Thai-Chinese International School (TCIS)
美國 紐約 The Knox School 美國 洛杉磯 Linfield School	瑞士 魯加諾富蘭克林大學 Franklin University	德國 海爾布隆 AFK中學 Akademie FÜR Kommunikation
	法國 巴黎凱致商學院 KEDGE Business School 法國 巴黎 LISAA藝術與設計學院 法國 巴黎 Istituto Marangoni時尚設計學院	Istituto Marangoni 時尚設計學院 義大利米蘭、法國巴黎、英國倫敦

VIS
@betterworld lab

Other Learning Opportunities

其他學習機會

Volunteering / 志工服務

Field Trip / 戶外教學

Educational Program / 教育旅行

Student Clubs / 社團

Other Learning Opportunities / 其他學習機會

Volunteering / 志工服務

To cultivate a spirit of altruism, social responsibility, and service to others, VIS Junior High School students in Grades 5–8 are required to complete at least 10 hours of volunteer service each semester. Students are encouraged to participate in age-appropriate volunteer activities that allow them to engage with the wider community, step beyond their usual experiences, and develop empathy, responsibility, and an understanding of the needs of others. Through meaningful volunteer service, students can reflect on their experiences, deepen their self-awareness, strengthen their connection with the community, and learn how their actions can make a positive contribution to others.

為培養學生關懷他人、服務社會及承擔社會責任的精神，VIS 國中部五至八年級學生每學期應完成至少 10 小時的志工服務。學校鼓勵學生參與符合其年齡及能力的志工活動，透過接觸不同的社群與生活經驗，走出原有的生活圈，培養同理心、責任感，以及對他人需求的理解。透過具意義的志工服務，學生能反思自身經驗、增進自我認識、建立與社群的連結，並學習以實際行動為他人及社會帶來正向影響。

Other Learning Opportunities / 其他學習機會

Field Trip / 戶外教學

VIS may organize campus-wide field trips, educational activities, and course-based off-campus learning experiences. These activities help students connect classroom learning with local communities while developing broader perspectives, positive relationships, teamwork, and communication skills.
Students must wear a white VIS shirt when participating in school activities.

VIS 可能於學年期間安排全體戶外教學、教育活動及配合課程設計的戶外學習，協助學生連結課堂知識與在地社區，並拓展視野、建立良好人際關係，以及培養團隊合作與溝通能力。
學生參與VIS活動時，應穿著 VIS 白色上衣。 並遵守相關安全規範。

Other Learning Opportunities / 其他學習機會

Educational Programs / 教育旅行

Summer credit course in Canadian partner school CIC / 加拿大夥伴學校 CIC 暑期學分課程

(1) 110 hours of ESL: Academic prerequisites. All students participating in the program will be registered as students in Ontario, Canada. After completing and passing exams, they will get 1 Ontario high school credits. / 110小時ESL：學術先修課程，參加學生皆會註冊加拿大安大略省學籍，完成並通過可獲得 1 個安大略省高中學分。

(2) Extracurricular activities: Visit the Niagara Falls (UNESCO World Heritages), CN Tower in Toronto, Royal Ontario Museum, and the Toronto Zoo. / 課外活動：前往聯合國教科文組織世界遺產名錄中重要景點：尼加拉瓜大瀑布、多倫多CN塔、皇家安省博物館、多倫多動物園。

Other Learning Opportunities / 其他學習機會

Student Clubs / 社團

Student clubs are able to help build soft power, such as self-awareness, autonomous learning, planning, communication and coordination, cooperation, and leadership. These abilities are important indicators of career planning. Therefore, we value the team experience of student clubs. We encourage students to start new clubs and participate in club activities based on their own interests.

Club Gallery (Ongoing updates)

社團生活可培養青少年的自我認知、自主學習、規劃、溝通協調、合作及領導等軟實力，這些能力都是生涯規畫的重要指標，因此我們格外重視同學透過社團與他人合作的團隊學習經驗。我們鼓勵學生根據自身興趣創立社團及參與社團活動。每學期初會有社團博覽會，學生可決定要參加哪些社團。

社團介紹（持續更新）

Other Learning Opportunities / 其他學習機會

Student Clubs / 社團

Club participation helps adolescents develop essential soft skills such as self-awareness, self-directed learning, planning, communication, coordination, collaboration, and leadership. These abilities are important indicators of career development and future planning. Therefore, we place great importance on students' team-based learning experiences through club participation and collaboration with others.

We encourage students to establish clubs and participate in club activities based on their own interests. At the beginning of each school year, applications for new clubs will be open, and students may choose which clubs they would like to join.

社團生活可培養青少年的自我認知、自主學習、規劃、溝通協調、合作及領導等軟實力，這些能力都是生涯規畫的重要指標，因此我們格重視同學透過社團與他人合作的團隊學習經驗。我們鼓勵學生根據自身興趣創立社團及參與社團活動。每個學年期初開放社團成立申請，學生可決定要參加哪些社團。

Other Learning Opportunities / 其他學習機會

Student Clubs / 社團

VIS student clubs are centered on student-led planning and management. Students are encouraged to develop a variety of activities based on their interests. Through participation in clubs, students can collaborate and connect with peers who share similar interests, while developing leadership skills, teamwork, responsibility, and a more enriching school experience.

Establishment of Student Clubs

At the beginning of each academic year, the Student Affairs Office will announce the student club application process and provide an application form for students who wish to establish a club.

Once a club application has been reviewed and approved by the Student Affairs Office, the club president may begin recruiting members. A minimum of five student members is required for the club to be officially established.

Other Learning Opportunities / 其他學習機會

Student Clubs / 社團

Guidelines for Club Activities

1. Faculty Advisor: Each club must have one faculty advisor. Students are responsible for inviting a suitable teacher to guide and support the club.

2. Use of Facilities: Club members are responsible for arranging a suitable venue. Facilities on the Minzu campus should be considered first.

To use a school facility, clubs must submit a request to the Student Affairs Office in advance. A classroom or venue will be assigned based on availability.

After each activity, members must clean the area and return it to its original condition.

Facilities may be unavailable during examinations, Student-Led Conferences, or other major school events. The Student Affairs Office will notify clubs in advance.

3. Student-Led Management: Clubs should be managed independently by students. The club president must clearly explain the club rules, expectations, activities, and responsibilities to all members.

Other Learning Opportunities / 其他學習機會

Student Clubs / 社團

社團成立

每學年期初學務處將公告社團成立申請表，供有意成立社團之學生填寫。社團申請經學務處審核通過後，由社長進行成員招募。每個社團至少須有五名學生參與，方可正式成立。

社團活動注意事項

1. 各社團邀請一位指導老師協助社團活動與相關事務，並由學生自行邀請合適之教師擔任。
2. 場地使用: 社團活動場地原則上由社團成員自行尋找與安排。以民族校內場地為主，若需借用校內場地，請提前向學務處提出申請，學務處將依實際情況安排合適教室供社團使用。 場地使用完畢後，請務必恢復原狀並完成清潔整理，共同維護校園環境。若遇重要活動（如親師生晤談、考試等），部分場地可能暫停開放，學務處將提前公告相關時段。
3. 社團由學生自主經營，社長必須盡到告知社團詳細規則及運作方式。

VIS
@betterworld lab

Payment Related

繳費相關

Student-specific account / 學生帳戶

Payment / 繳費管道

Payment and Registration / 繳費與註冊

Details of the fee / 費用說明

Payment Related / 繳費相關

Student-specific account / 學生帳戶

VIS adopts Yuanta Bank (Nanmen Branch) payment system, and each student at VIS has a dedicated virtual account.

VIS 係採用元大銀行（南門分行）繳費系統，每位就讀 VIS 學生均會編立一組專屬虛擬帳號。

Payment method / 繳費管道

Payment less than 20,000 can be made at the 4 main convenience stores. Transfer through ATM or remittance can be used for payment more than 20,000. Admin fee might be required, unless through Yuanta Bank.

繳費金額在 2 萬以內可於 4 大超商繳費，超過 2 萬以上可用 ATM 轉帳或匯款方式繳納，以上均需酌收手續費，於元大銀行繳費則免收手續費。

Payment and Registration / 繳費與註冊

Students are required to go through the process of payment, registration, and course selection according to regulations before the start of each semester.

學生於每學期開學前需依規定辦理繳費、註冊、選課等手續。

Payment Related / 繳費相關

Payment and Registration / 繳費與註冊

1. New Student Application and Registration Fee / 新生入學申請註冊費：

The new students should pay within the prescribed time limit to ensure their enrollment is valid.

新生應於規定期限內繳費，始可保障其入學名額。

2. Tuition / 學費：

Students should pay the fees within the prescribed time limit before completing the registration. If the fee is not paid by the deadline, the student is deemed unregistered and the eligibility cannot be guaranteed, unless the student is specially approved for postponed registration applied in written form or for other reasons. If the payment has not been completely paid by the end of the semester, the registration in the next semester will not be allowed. If it is for a graduate student, we will put issuance of the experimental education completion certificate on hold.

Payment Related / 繳費相關

學生應於規定期限內繳費始完成註冊。逾期未繳費，除書面請准延緩註冊或特殊狀況經專簽核准外，餘視同未註冊，無法保障就學資格，若至學期末應繳尚未繳清者，次學期不得註冊，若為應屆畢業生，則暫不發予完成實驗教育證明書。

3. Other fees each semester / 每學期代收代辦費：

Students should complete the payment within the prescribed time limit before they can enjoy the relevant services.

學生應於規定期限內完成繳費始可享有相關權益。

Payment Related / 繳費相關

Details of the fee / 費用說明

New Student Application and Registration Fee 新生入學申請註冊費	NTD 30,000 (First time applicant pays after admission; only pay once.) 新臺幣 30,000 元整 【通過入學後繳交；只繳交一次】
Tuition 學費	NTD 268,000 per semester (NTD 278,720 starting from 2027 Spring semester) 每學期新臺幣 268,000 元整（115 學年度第二學期起學費為 NTD 278,720 元整）
Additional Fees 每學期代收代辦費	(1) Textbook: will vary depending on the requirements of the courses taken. 教材書籍費：依照訂書需求收費。 (2) NTU Lab: NTD 20000 - 25000 (@NTU, G10 students only). 實驗課程費：每位學生新臺幣 20000 - 25000 元，於臺大上課。 (3) After-Class Electives: will vary depending on the course(s) taken. 課後選修費：依照不同選修課程收費。 (4) Students activities : NTD 8500 - 11500 (adjusted based on the specific requirements of the activities planned for the semester). 學生活動費：新臺幣 8500 - 11500 元（依據當學期活動內容規劃不同而調整，以符合活動需求）。

Payment Related / 繳費相關

Details of the fee / 費用說明

Additional Fees **每學期代收代辦費**	(5) PBL Materials: NTD 8500 - 11500. PBL 課程材料費：每位學生新臺幣 8500 - 11500 元。 (6) Students activities: NTD 7,500. 學生活動費：每位學生$7500元。 (7) Student Union Fee: NTD 500 (SU owned and operated). 學生會會費：每位學生$500元，由學生會自主管理。 (8) Lunch: optional, charged monthly. 午餐費：自由訂購，按月計算，午休時間一小時，高中部可外出用餐。 (9) Clubs: will vary depending on the club(s) joined. 社團費：各社團有不同收費，由社長及學生自主管理，VIS 從旁輔導。 (10) Honors Program, CIC English Credit Course Program, Educational Program, and Volunteer Service will be charged based on program design and participation. Honors Program、夥伴學校（CIC）暑期英文學分課程、教育旅行及 志工服務，依規劃內容及參加情形收費。

Your First Step with VIS Starts Here

Getting Started

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